

Variety - The Children's Charity of Ontario:

Summer Camp 2020

Reopening COVID-19 Protocol

June 22, 2020





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Variety - the Children's Charity of Ontario Summer Camp 2020 will take place, with health and safety precautions in place, guided by the Provincial Government, Ministry of Health, with the additional resources from the City of Toronto, Paediatric Physiotherapy, Red Cross and The Lifesaving Society.

<https://www.toronto.ca/wp-content/uploads/2020/06/9669-COVID-19-Recovery-Response-Guidance-Day-Camps.pdf>

Staff Training

All staff will be provided with training on Variety Ontario's Summer Camp 2020 COVID-19 protocols prior to the commencement of Summer Camp 2020. During training, all staff will be trained on the safe use, limitations and proper care of PPE, including, but not limited to, gloves, masks, and face shields. In addition, cleaning, hand washing and sanitizing as well as surface disinfecting protocols will be provided. All training will be done in line with Health and Safety guidelines. All staff will remain 2 metres apart and be provided with face shields, masks and gloves for the duration of the training. Attendance records will be kept to ensure no staff is permitted to work Summer Camp 2020 without attending a training session.

Screening Protocol

Staff

All staff will be screened prior to entering the facility daily. Employees (wearing PPE) will be stationed at the parking lot entrance, as well as the main entrance. These employees will utilize touchless thermometers to measure camp staff temperatures upon entering the parking lot. If staff temperature is not within normal range (37.8C or greater), that staff will be immediately asked to return home and advised to contact their health care professional. If staff wish to return to work, staff must be fever free (temperature within normal range) for a 24 hour period, prior to returning to work.



If staff temperature is within normal range, they will continue to a designated entrance for further screening. All temperatures will be recorded via paper tracking sheets, or tablet device and kept in a secure and confidential place for our records. At the designated entrance, staff (wearing PPE) will administer a screening questionnaire, informed by the Ministry of Health COVID-19 Reference Document for Symptoms.

http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_reference_doc_symptoms.pdf

If the staff answers yes to ANY of the questions the staff will be asked to return home immediately and their shift will be covered by on call staff. Entry will also be denied to any staff that has come in close contact with someone who has any of the symptoms listed in the Ministry of Health COVID-19 Reference Document for Symptoms for a period of 14 days.

Only staff who meet ALL screening protocols will be permitted to enter to work in camp for the day. Hand sanitizing stations will be set up at all screening locations and entrances.

No parents or guardians are permitted in the building.

Campers

All campers will be screened prior to entering the facility daily. Staff (wearing PPE) will utilize touchless thermometers to measure campers' temperature upon entering the parking lot. Campers will remain in their cars with their guardians, and staff will then take their temperature. If campers' temperature is not within normal range (37.8C or greater), that camper will be immediately asked to return home and advised to contact their health care professional.

If campers wish to return to camp, campers must be fever free (temperature within normal range) for a 24 hour period, prior to returning to camp.

If campers' temperature is within normal range, they will continue to a designated entrance for their camp. At the designated entrance, staff (wearing PPE) will collect a



screening questionnaire, pre-filled by parent/guardian which is informed by the Ministry of Health COVID-19 Reference Document for Symptoms.

http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_reference_doc_symptoms.pdf

If the camper answers yes to ANY of the questions the camper will be asked to return home immediately with parent/guardian and advised to contact their health care professional.

Entry will also be denied to any camper who has come in close contact with someone who has any of the symptoms listed in the Ministry of Health COVID-19 Reference Document for Symptoms.

Only campers who meet ALL screening protocols will be permitted to enter camp for the day. Hand sanitizing stations will be set up at all screening locations and entrances. No parents or guardians are permitted in the building.

Entrances/Exits

Variety Ontario will utilize multiple entrances to limit the mixing of different cohorts during pick up and drop off. All entrances will be equipped with hand sanitizer and controlled by a trained staff member who is wearing PPE. Pick up and drop off will be conducted with physical distancing. Arrangements may be made via telephone for early pick up, if required.

The following entrances/exits will be used for each camp:

1. Main Entrance
2. Loading Dock
3. Tae Kwon Do
4. Kiosk Storage
5. Weight Room Lobby
6. Cafeteria



Personal Protective Equipment

Staff will be provided with masks, gloves, hand sanitizer and face shields. In instances where a 2 metre distance cannot be ensured, staff are required to wear a face shield. Masks will also be available for staff to wear for the duration of the day, if they so choose. As per the Training section above, staff will be trained on the proper use of PPE. If any gloves, face shields or masks are damaged or soiled, they will be replaced. Face shields will be disinfected frequently according to Ministry of Health Guidelines and at the beginning and end of each day. If face shields are damaged, they will be replaced.

Camp Ratios

As per Ministry of Health Guidelines, Summer Camp 2020 will take place in groups no larger than 10 people, staff and campers inclusive.

Each camp will receive their own unique coloured wrist band. Each camper must wear the wristband daily to assist with limiting the mixing of different cohorts.

Washrooms

Washrooms will be designated for each camp group to limit the mixing of any cohort. Shared surfaces in washrooms will be cleaned and disinfected after each use. As well, washrooms will be cleaned and disinfected at the beginning and end of each day. A tracking log will be posted and kept for our records.

Meals

All staff and campers will wash or sanitize hands before and after eating. No activities will be done that involve campers or staff preparing or serving food, with the exception of campers who rely on support. All campers must bring their own water bottles that are labeled. Campers must fill their water bottles and drink from the bottles, not the spout of a water fountain. All campers must have their own food, with no shared foods, including condiments. Physical distancing of 2 metres will be kept while eating. When physical distancing of 2 metres can not be ensured campers and staff will be required to wear gloves and a mask or face shield.



Equipment

Variety Ontario will ensure that all toys and equipment used in camp are made of material that is easily disinfected.

Staff and campers will be encouraged to limit their use of shared equipment. Any shared equipment will be disinfected after each use. If there are single use toys, or equipment supplies, they will be disposed of at the end of each use.

Equipment will be spread out in various areas, to encourage physical distancing and limit the mixing of cohorts.

As per Red Cross Recommendations, all climbing structures will be restricted, this includes but is not limited to dive boards, slides, and water walkways. This also includes climbing structures in and around the facility, such as our indoor high ropes and rockwall.

Cleaning & Disinfecting

Variety Ontario will increase the frequency of cleaning and disinfecting of all areas. All staff taking part in cleaning and disinfecting will be trained on proper methods, locations and logging. A cleaning and disinfecting log will be posted and kept for our records. Proper hand washing techniques will be posted. Shared spaces will be disinfected between each use. If the area is visibly soiled, it will be cleaned prior to it being disinfected.

Communication with Caregivers

All communication with parents, guardians and caregivers will be made via telephone, or internet (electronically). When communication cannot take place electronically it will take place with physical distancing measures in place. Parents, guardians and caregivers can call Senior staff via their work phones to communicate urgent matters. During campers' time at camp, staff members will provide daily updates to guardians via phone calls in the afternoon.

Management of Campers with Suspected COVID-19

If a camper begins to experience symptoms of COVID-19 while attending camp, Variety Ontario will do the following:



- Symptomatic campers will be immediately separated from others in a supervised area - the Variety Cafe, until they can go home. In addition, where possible, anyone who is providing care to the camper will maintain a distance of at least 2 metres and wear a face shield, and gloves.
- If a 2 metre distance cannot be maintained from the ill camper, advice from the local public health unit will be sought
- Immediately, camp staff will notify Camp Coordinator, then either Manager or Director who will relay this information to President & CEO who will contact local public health unit
 - Local public health unit will be notified of a potential case and seek advice regarding the information that should be shared with other parents/ guardians of campers
- While contacting the public health unit, at a minimum the camper and staff member will wear a surgical/procedure mask (if tolerated), and the staff member will also wear eye protection (face shield).
- Campers will be reminded of hand hygiene and respiratory etiquette while waiting to be picked-up.
- Tissues will be provided to the camper to support proper respiratory etiquette, along with proper disposal of the tissues.
- Environmental cleaning/disinfection of the space and items used by the camp should be conducted once the camper has been picked up. Items that cannot be cleaned and disinfected (e.g., paper, books, cardboard puzzles) will be removed from the program and stored in a sealed container for a minimum of 7 days.
- Campers with symptoms should be tested (see “Testing for COVID-19” section below for details).
- Other campers and staff who were present while a camper or staff member became ill should be identified as a close contact and grouped together, but not in close range until they can be picked up by parents/guardians to self-isolate at home. The local public health unit will provide any further direction on testing and isolation of these close contacts.
- Campers or staff who have been exposed to a confirmed case of COVID-19 should be excluded from the program setting for 14 days.

Further References from The Province of Ontario - Ministry of Health: COVID-19 Guidelines: Summer Day Camps*



*** Testing for COVID-19 -**

Symptomatic staff and campers must be referred for testing by parent/guardian. Testing of asymptomatic persons should only be performed as directed by the local public health unit as part of case/contact and outbreak management. A list of symptoms, including atypical signs and symptoms, can also be found in the COVID-19 Reference Document for Symptoms on the Ministry of Health's COVID-19 website.

- Those who test negative for COVID-19 will be excluded from the program until 24 hours after symptom resolution. If a symptomatic person receives a negative result, a repeat test within 24-48 hours can be considered if clinical suspicion is high.
- Those who test positive for COVID-19 must be excluded from the program for 14 days after the onset of symptoms and clearance has been received from the local public health unit.

Day camps must consider a single, symptomatic, laboratory confirmed case of COVID-19 in a staff member or camp participant as a confirmed COVID-19 outbreak in consultation with the local public health unit. Outbreaks should be declared in collaboration between the program and the local public health unit to ensure an outbreak number is provided.

Camp participants or staff who have been in contact with a suspected COVID-19 case should be monitored for symptoms and further cohorted (i.e., grouped together) until laboratory tests, if any, have been completed or until directed by the local public health unit.

Staff members and camp participants awaiting test results should be excluded from camp.

Variety Ontario will provide refunds for any camper who loses camp time due to illness.

***Occupational Health & Safety**

If a staff member is diagnosed with COVID-19, the staff member will remain off work for 14 days following symptom onset and has received clearance from the local public health unit.



If a staff member is a close contact of an individual diagnosed with COVID-19, the staff member must remain off work for 14 days from last exposure.

The staff member should consult with the local public health unit to determine when they can return to work. Staff members should also report to their Employee Health/Occupational Health and Safety department prior to return to work. If a staff is making a WSIB claim, they must do so by contacting Seema Magoon, HR Coordinator at smagoon@varietyontario.ca and Susan Sanderson, HR Director at ssanderson@varietyontario.ca

If the staff member's illness is determined to be work-related, in accordance with the *Occupational Health and Safety Act* (OHSA) and its regulations, the employer must provide a written notice within four days of being advised that a staff member has an occupational illness, including an occupationally-acquired infection, or if a claim has been made to the Workplace Safety and Insurance Board (WSIB) by or on behalf of the staff member with respect to an occupational illness, including an occupational infection, to the:

- Ministry of Labour, Training and Skills Development;
- Joint health and safety committee (or health and safety representative);
and
- Trade union, if any.

Any instances of occupationally acquired infection shall be reported to WSIB within 72 hours of receiving notification of said illness.

Resources

<https://www.toronto.ca/wp-content/uploads/2020/06/9669-COVID-19-Recovery-Response-Guidance-Day-Camps.pdf>

http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/2019_reference_doc_symptoms.pdf