



VOLUNTEER OPPORTUNITIES –Administrative

Variety Village offers Variety Volunteer Opportunity in Administrative and other areas within Variety Village.

Availability in any of these programs are not guaranteed, and it comes on a first come first serve basis. Please contact the Volunteer Coordinator for more detail and to see if there are any spots available.

Contact info: Smeeta Sohanlal, Volunteer Coordinator ssohanlal@varietyvillage.on.ca 416-699-7167 ext 239

Department	Position	Time Commitment	Location
Variety Village	Hall Monitor	Various 3 hour shift times, please choose what is workable for you: Morning : 9am-12pm Lunch: 12pm-3pm Afternoon: 3pm-6pm Evening: 6pm-9pm	Throughout Variety Village <i>Training will be provided</i> Number of Volunteers Needed: 5
Kiosk	Kiosk Support	2 days a week-2 hours During Lunch Rush hour 11:00-1:30pm	Kiosk Number of Volunteers Needed: 1 or 2 per day
Maintenance	Grounds/Books Support	2 days a week Duration: 2 hours	Maintenance Department Number of Volunteers Needed: 3-4